



Royal Berkshire  
Celebratory events



## Celebrating with us

Royal Berkshire is a beautiful country house set in 15 acres of stunning gardens and grounds with pristine lawns, a fountain plaza and sun-drenched terrace. With a great reputation for fantastic food and amazing people with a passion for service who love a good celebration!

Whatever your occasion, a baby shower, christening or celebration of life, birthday party or anniversary, engagement or retirement, or just because you can, we are the venue for you.

Your options as to how to celebrate are endless too – brunches, lunches, afternoon teas, dinners and parties, inside or out, big or small, formal or informal – it really is up to you.

If you are celebrating a wedding then please let us know as we have a dedicated team who specialise in creating dream wedding days with different bespoke packages available. Please contact the wedding team at [royalberkshireweddings@exclusive.co.uk](mailto:royalberkshireweddings@exclusive.co.uk)

There are four simple steps to creating your perfect event:

1. Choose your perfect private room
2. Select your meal time and menu
3. Add your celebration drinks
4. Let us do all the work while you celebrate in style!

The prices shown throughout this booklet include VAT at the current rate unless indicated. All prices are subject to change including the cost of menus and drinks.

## Get planning with our packages

We offer a selection of inclusive packages for 10 to 150 guests, these are priced from:

Lunch – three-course served menu:	£70 per person
Afternoon tea – set seasonal menu:	£50 per person
Dinner – three-course served menu:	£70 per person
Dinner – evening barbecue menu from:	£50 per person
Dinner – evening buffet menu from:	£40 per person
Just for kids – three-course menu:	£25 per child aged 3 to 12 years old
Just for kids – afternoon tea:	£22.50 per child aged 3 to 12 years old

All of which include:

- Guidance in planning your event from our experienced event team
- The private room of your choice
- White table linen, glassware, tableware and crockery
- The menu of your package
- Dedicated function manager
- Table plan for display
- Table numbers and stands
- High chairs

Add:

- Reception drinks, wine and a toast
- Extra courses to your meal
- Decoration
- Entertainment

Our private event rooms are individually set up with your direction, a blank canvas for decoration so you can theme the room to your heart's content.

The events team will be happy to help with arrangements such as flowers, decorations, cakes and a photographer, or they can recommend local suppliers for you to organise yourself.

## A time and place to celebrate

Your celebration package includes the use of a private room of your choice; we have a number of event rooms to choose from varying in styles and sizes. To help you choose the one perfect for you we have outlined them below.

When booking your celebration we allocate your chosen room for a specific meal time:

Lunch: 11.30pm – 2.30pm      Afternoon Tea: 12pm – 4:30pm      Dinner 7pm – 11pm

If you are thinking of different timings please just ask and we will help with a bespoke price.

### Colonel Horlicks

Up to 10 people on one oval table

Minimum numbers 8

Lunch, afternoon tea and dinner



### Little Paddocks

Up to 12 people on one oval table or 16  
on two long tables

Minimum numbers 10

Lunch, afternoon tea and dinner



### Library

Up to 30 people on three round tables

Minimum numbers 15

Lunch, afternoon tea and dinner



### Marlborough Suite

Up to 50 people on five round tables

Minimum numbers 30

Lunch, afternoon tea and dinner



### Wentworth Suite

Up to 90 people on nine round tables

Minimum numbers 40

Lunch, afternoon tea and dinner



### Berkshire Suite: Marlborough and Wentworth

Up to 150 people on fifteen round tables

Minimum numbers 80

Lunch, afternoon tea and dinner

# Eating and drinking

## Menus

Three-course menu for lunch or dinner from: included in your package  
Afternoon tea menu from: included in your package

A full selection of menus has been created by our talented chefs using the best seasonal ingredients and local produce.

View our full selection of Celebration menus:

<https://www.exclusive.co.uk/royal-berkshire-celebration-menus/>

## Drinks selection

Ridgeview English sparkling wine	£69.00 per bottle
Taittinger Champagne	£79.00 per bottle
Prosecco	£49.00 per bottle
Red, white and rosé wine from:	£32.00 per bottle
Pimm's No1	£15.00 per person
Bucks Fizz	£15.00 per person
Bottled beers from:	£5.90 per bottle
Fresh fruit juice	£10.00 per jug, four glasses
Non-alcoholic drinks from:	£3.40 per glass

We serve 5 glasses from bottles and 4 glasses from jugs. Bottled beers are an individual serving. Our standard serving recommendation is 2 drinks per person for receptions, half a bottle of wine per person with the meal and one glass each for a toast.

View our full list of Celebration drinks:

<https://www.exclusive.co.uk/royal-berkshire-celebration-drinks/>

## Make a night of it

We have bedrooms available at preferential prices for you and any of your friends or relatives wishing to stay overnight. **We offer you 10% off our best available rate.** All bedroom bookings and prices are subject to availability therefore we recommend booking early. Some dates and spaces may have a minimum night stay or a minimum number of room requirement. For example: when booking evening celebrations with live entertainment, 16 bedrooms are required to be booked as part of your event. Full pre-payment is required to book the bedrooms.

Room type	Standard price	Less 10%
	FROM:	FROM:
Cosy and Classic rooms:	£159.00	£143.10
Cool rooms:	£179.00	£161.10
Cool family rooms:	£219.00	£197.10
Comfy and Comfy family rooms:	£239.00	£215.10
Suites from:	£279.00 – £479.00	£251.10 – £431.10

Room prices fluctuate by season, day of the week and availability. Check with your event co-ordinator for the best price for your booking.

## Confirming it all

Generally we hold your date for seven days. During this time we will prepare a contract and pro-forma invoice, just sign and return the document with the deposit, 50% of the event value, and everything is definite, again we ask you to do this within seven days please.

Closer to your event we will meet to go through all the details, put together a schedule for the celebration and prepare your final invoice for payment two weeks before the event date. We will process a refund after the event should it not be used, or please settle anything over and above this on departure.

On the day your event will be managed by our experienced operations team.

Royal Berkshire is part of Exclusive Collection with a heritage of excellence in events and inspiring experiences.

What else do you need to know? Please do just let us know by emailing [royalberkshire@exclusive.co.uk](mailto:royalberkshire@exclusive.co.uk). We look forward to welcoming you soon.

Don't forget to tag us in all  
your incredible celebration  
pics! #exclusivecelebrations

[exclusive.co.uk](http://exclusive.co.uk)