



### **EXCLUSIVE COLLECTION**

## **OUR PRIVACY POLICY**

Exclusive Collection is committed to meeting its Data Protection obligations and ensuring the protection and security of all personal information. Please see our Privacy Policy below for information on how we use any personal information.

### PERSONAL INFORMATION

Exclusive Collection will use your personal information to respond to your query, in relation to information requests for specific properties, for marketing and to keep you up to date with developments and news relating to Exclusive Collection and this website. We will also use your information to look at ways in which this website and our services to our clients can be improved and for the purposes of administration.

We may contact you by email, post, or telephone and by providing telephone details you specifically consent to our contacting you by these methods. We may also contact you by any of these methods to let you know about any other services which may be of interest to you. You can opt out at any time from marketing emails, by selecting unsubscribe at the bottom of the email. To opt out of further marketing please email us with your details.

### DISCLOSURE TO THIRD PARTIES

All personal information provided to Exclusive Collection will not be shared with any third party. Exclusive does not sell, trade, or rent any personal information to other organisations.

#### ACCESSING YOUR RECORDS

You have the right to request a copy of any information which we hold about you. If you wish to receive a copy of this information please write to:

Marketing Department, Exclusive Collection, Pennyhill Park London Road, Bagshot, Surrey GU19 5EU.

Or email us.

### SITE TRACKING

Exclusive Collection uses site-tracking software to monitor visitor traffic patterns and site usage. This software does not enable us to capture any personal information.

# CONSENT

By clicking on the submit or send button at the bottom of a submission form you consent to Exclusive Collection processing your personal data in the manner outlined above.